



McKenzie Fire & Rescue

Board Meeting

July 17, 2023

Directors

- President Bruce Daniel
- Vice President Derek Wing
- Secretary/Treasurer Raymond Byrne, Jr.
- Board Member George Burnette Dillon
- Board Member Lee Means

Staff

- Fire Chief Darren Bucich
- Deputy Chief Bart Thompson
- Administrative Assistant Dulcy Pierce

President Bruce Daniel called the July meeting of the McKenzie Fire & Rescue Board of Directors to order at 12:01 p.m. on Monday, July 17, 2023, at the Leaburg Training Center, 42870 McKenzie Highway, Leaburg, Oregon.

Board President Bruce Daniel administered the oath of office to Board-Elect Position 5, George Burnette Dillon. Welcome!

Approval of Board Meeting Minutes: Raymond Byrne, Jr. moved to accept the minutes, as presented, of the June 19th, 2023, Board meeting. George Burnette Dillon seconded the motion, which passed unanimously.

Treasurer's Report: A motion to file the treasurer's report for the month of June, subject to audit, was made by Raymond Byrne, Jr. Lee Means seconded the motion, which passed unanimously.

Chief's Report: Chief Bucich's written report was included in the Board packet. Also discussed:

Disaster Relief Logistics Center: Chief Bucich reported that the project is moving forward. The contractor is waiting for materials. Chief Bucich has requested a cost estimate to be added to the project scope for an awning/shed roof on the east side of the building. Estimated size of the covered area will be 40 x 24. This will be beneficial for outdoor storage.

RoundHouse Foundation Grant/Leaburg Library Project: The library paint project is complete. A window washing company is scheduled to wash windows following the paint project. The remaining grant will be used to upgrade lighting in primary areas of the library.

1694: The command vehicle previously used by Chief Bucich will be going into the shop for a new transmission.

Fentanyl: Chief Bucich reported that the first out apparatus will begin carrying Fentanyl. The District's Physician Advisor is required to approve and provide documentation to our medical supplier. The Fentanyl will be contained in a lock box on the vehicles and



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remaining reserves will be kept under lock and key with limited access by approved staff. Consistent documentation will be required for oversight.

Water Tanks: The water tank at McKenzie Bible Fellowship has been completed and we have received the final sign-off from Lane County. Chief Bucich submitted forms to the Bureau of Land Management (BLM) for a potential water tank on Goodpasture Road.

Representative Conrad: Chief Bucich will be meeting with Representative Conrad to discuss funding opportunities on July 27th.

No Action

No Unfinished Business

New Business

Policy Review: The Board reviewed proposed updates to Chapter 1 and 2 of District policies. After discussion, Raymond Byrne, Jr. moved to accept the proposed updates to Chapter 1 and 2 of District policies. George Burnette Dillon seconded the motion, which passed unanimously.

Monthly Financial Review Form: Raymond Byrne, Jr. reported to the Board that the July Financial Review form was completed. He worked closely with Chief Bucich and Dulcy Pierce on the monthly review.

Conflagration Rate Review: The Board reviewed the conflagration pay rate. Following discussion, Raymond Byrne, Jr. moved to raise the Board approved pay rate from \$18.00 to \$19.00 for 2023-2024. This rate will be re-assessed for the 2024-2025 fiscal year. George Burnette Dillon seconded the motion, which passed unanimously.

Good of the Order

July 19th - LifeFlight will lead drill this week, landing the helicopter at Walterville Elementary. This will be for night drill only.

July 26th - The DPSST Car Fire Prop will be used for drill. This will be for night drill only.

July 27th – Northwest Blood Works will be holding a blood drive in the Training Center from 11:30-5:30 p.m.

August 2nd, 2023 – New employees Faith Huff and Lane Palahniuk will be sworn in during a short ceremony before drill.

The next meeting will be held on Monday, August 21, 2023, at the Leaburg Training Center.

Meeting adjourned at 12:36 p.m.

Raymond Byrne, Jr., Secretary / Treasurer